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Via Hand Delivery

May 29, 2018

Brenda Jones, USD 500 President
Dr. Valdenia Winn, USD 500 Vice-President
Central Office
2010 N. 59th Street
Kansas City, KS 66104

Re: KCKPS Audit

Dear Ms. Jones and Dr. Winn,

Thank you for contacting Corporate Integrity Systems, LLC ("CIS"), to conduct an audit related to the Kansas City, Kansas Public Schools' compliance and implementation of Board adopted policies related to the recruitment, hiring and assignment of compensation for administrative positions at Kansas City, Kansas Public Schools. This letter outlines the scope of work to be performed by CIS and terms of payment.

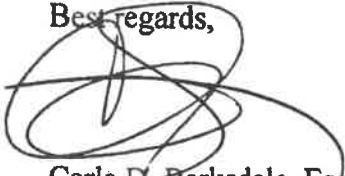
Under the terms of our engagement, CIS specialists and consultants will review Board policies; interview staff; review relevant documents, including but not limited to job descriptions; review administrative procedures that implement Board policies; and provide recommendations for compliance if non-compliance is found. The client will be the Board of Directors of the Kansas City, Kansas Public Schools and not any individual official, agent or employee.

Fees for performing this audit are based on the amount of time spent completing the audit, including travel time, and will be billed at \$85 - \$275 per hour based upon who is performing the audit. In addition to hourly fees, CIS shall be entitled to reimbursement for reasonable costs and expenses associated with the audit. CIS will submit invoices to the Board of Directors for services provided and expenses incurred during the applicable period. All invoices are due upon receipt. The contract price is not to exceed \$85,000 without written authorization from the Board of Directors.

If this letter accurately reflects your understanding of the terms and conditions of our engagement, please have the appropriate individual sign below on behalf of the Kansas City, Kansas Public Schools Board of Directors and forward a copy to me at your earliest convenience.

I look forward to working with the Board in its efforts to meet the needs of KCK students.

Best regards,



Carla D. Barksdale, Esq.
Owner/Lead Consultant

<u>Rendu C. Jones</u>	<u>President</u>	<u>6/02/2018</u>
Authorized Signature	Title	Date



Corporate Integrity Systems, LLC

Corporate Integrity Systems, LLC (“CIS”) has been providing Human Resource consulting services for 20 years. Our goal is to support organizations with their efforts directed toward creating a workplace culture where employees feel valued, workplace conflicts are effectively addressed and resources are best utilized.

Our Process

Periodic workplace assessments and review of business operations are key to the ongoing success of an organization. Our customized solutions include:

1. **Workplace Assessments/Audits** – The CIS team will work with your leadership team to conduct an on-site audit of its human resource functions.
2. **On-Site Interviews with Key Employees/Board Members** – The CIS team will interview key employees. Interview with Board members may be included, when applicable.
3. **Preparation and Review of Report** – CIS will prepare a report based on the information gathered through the workplace audit and on-site interviews.
4. **Customized Plan of Action** -CIS will provide a customized Plan of Action
5. **Employee Development** – CIS will develop or recommend education courses/modules.

ABOUT US

Prior to launching Corporate Integrity Systems, LLC, the founder, Carla Barksdale, worked for a large law firm in Kansas City, providing legal services to a variety of businesses including school districts, home health agencies, and municipalities. Through CIS, Ms. Barksdale continues to work with CEO’s and Boards of Directors regarding their roles in their organizations related to day-to-day operations, Board governance, management, leadership and policy development. CIS team members are experienced in conducting workplace assessments/audits, internal investigations and matters related to workplace compliance, employee development and operational procedures.